



**FREEDOM ENGLISH ACADEMY**  
**COACHING FOR PROFESSIONAL JOBS**

# STM 10

## Reading, Writing and MOOCs

**Duration: 2 Days**

v28.5.19

### **Objectives:**

- To explore the creative aspects of reading and writing skills.
- To provide the participants space and opportunity to practice MOOCs.
- To skill the participants to conduct reading, writing and MOOCs activities in the curriculum effectively.
- Participants will do MOOCs to improve their story writing and reading skills.

### **Ideal for:**

- Facilitators who have attended 'Growing with FEA' workshop.

### **Material Required:**

- Chart papers
- Stationery items
- Books

# STM 10 - Reading, Writing and MOOCs

## Day 1

Time	Objectives	Activity
9:00AM to 11:00AM	<p>To make trainees comfortable with one another</p> <p>To set the objectives of the workshop</p> <p>To help them understand the importance of reading and writing in language acquisition</p>	<p><b>Reflections (the participants will answer these Qs on an A4 size sheet):</b></p> <ul style="list-style-type: none"> <li>• What did you learn about reading and writing during induction?</li> <li>• How are you applying the learnings in your classrooms?</li> <li>• What are you doing well?</li> <li>• What needs improvement?</li> <li>• How do you wish to excel in these skills in the next 1 year?</li> </ul> <p>(While trainees write their answers, trainer will submit attendance in the LMS).</p> <p>After completing, trainer asks to share some of their answers and transits to the objectives of the workshop.</p> <p>Set the objectives of the workshop. Establish the importance of reading and writing in language acquisition and how our students are acquiring these skills through our program.</p> <p>Icebreaker: If you were a book, what would your title, genre, etc. be? Why?</p> <p>Trainer asks the following questions:</p> <ol style="list-style-type: none"> <li>1. If there were a book on your life, what would be the name of the book? Why?</li> <li>2. What would the cover look like?</li> <li>3. What would the blurb say?</li> </ol> <p>Trainer instructs trainees to design the front and the back covers of the book on their life.</p> <p>Trainees will make front cover and blurb (with a little introduction) of their book. They will be using this book to write on these two days.</p>
11:00AM to 11:15AM	<b>Tea Break</b>	

11:15AM to 1:00PM	<p>To develop comprehension and multiple perspectives</p> <p>To understand different ways of reading Help the trainees see the benefits of reading</p>	<p>Trainees will keep all the books (which they have designed) in the branch.</p> <p>Trainees will select the book which they would like to read and share the reason for selecting the particular book. (They will give reasons for selecting the book.)</p> <p>Transition to different ways of selecting book.</p> <p>Trainer will show his book and tell his reason of selecting the book and tell others to select their books.</p> <p>Transit to types of books:</p> <p><b>Talk about the different ways of connecting to the book. Discuss different genres of the books</b> (Science fiction, Satire, Drama, Action and Adventure, Romance, Mystery, Horror, Self-help, Health, Guide, Travel, Children's, Religion, Spirituality &amp; New Age, Science, History, Math, Anthology, Poetry, Encyclopedias, Dictionaries, Comics, Art, Cookbooks, Diaries, Journals, Prayer books, Series, Trilogy, Biographies, Autobiographies, Fantasy etc.)</p> <p>Trainer will read a page aloud and tell trainees to imagine. (Or Trainer will tell trainees to close their eye and imagine the story that the trainer will tell. It will be followed by the questions related to the imagination of the trainees.)</p>
1:00PM to 1:45PM	<b>Lunch Break</b>	
1:45PM to 2:00PM	<b>Energizer</b>	
2:00PM to 4:00PM	To develop good reading habits	Trainer will divide the class in groups of 4 and tell them to sit in circles with their groups facing outward and reading for 15 minutes. After 15 minutes, they will turn their chairs and share their understanding of the book. After the discussion, trainees will repeat the process once more.

	<p>Practice writing skills</p>	<p>(Trainees will be told that next day, they need to come up with an idea of how to hold a book discussion effectively.)</p> <p>Trainees will be told to write the understanding of the book in 100 words or less. Peer feedback and editing to follow.</p> <p>Discussion about punctuations, spelling, grammar and flow of writing and discuss some of the ways to overcome these problems.</p> <p>Talks about some of the ways to improve your writing and reading skills.</p> <p>Writing:</p> <ul style="list-style-type: none"> <li>• Write every day and get your writing proofread</li> <li>• Read some grammar books to know about grammar</li> <li>• Getting some classes of writing</li> </ul> <p>Reading:</p> <ul style="list-style-type: none"> <li>• Reading some pages regularly.</li> <li>• Talking about the books with others (B.D.)</li> </ul> <p>Transit the initiative which FEA has taken to improve skills of our student i.e. MOOCs and how we can use MOOCs to improve reading and writing skills.</p>
<p>4:00PM to 4:15PM</p>	<p>Tea Break</p>	
<p>4:15PM to 6:00PM</p>	<p>MOOCs</p>	<p>Trainer will talk about the use of MOOCs to improve language skills. Trainer divides the class into groups of 4 and tells them that they need to select a MOOC from the given sites. (Edx.org, Khanacademy.org, futurelearn.com etc.)</p> <p>Trainees will register and start doing the course for 1 hour.</p> <p>Prerequisites for the course:</p> <ul style="list-style-type: none"> <li>• It should be related to reading or writing.</li> <li>• If should of 4 weeks minimum with weekly effort of minimum 2-4 hours.</li> <li>• It should be free.</li> </ul>

# STM 10 - Reading, Writing and MOOCs

## Day 2

Time	Objectives	Activity
9:00AM to 11:00AM	Practice writing poem To practice reciting poem.	Trainer will talk about different forms of writing, i.e., poems, articles, letters, notices, emails, etc.).  Trainer will divide the class into 4 groups. Group 1 will write poems, Group 2 will write a story, Group 3 will write a news article and Group 4 will write an email. Once it is done, they are going to share their writings with the other groups.
11:00AM to 11:15PM	<b>Tea Break</b>	
11:15AM to 1:00PM	Learn how to make reading fun  To assess their ability to conduct Book Discussion	Trainees will be asked to come up with a creative idea for conducting Book Discussion.  One by one, trainees will conduct their ideas of book discussion.
1:00PM to 1:45PM	<b>Lunch</b>	
1:45PM to 2:00PM	<p><b>Energizer: Run to the Boards</b></p> <p>Trainees will be divided into two groups. Everyone will be given one minute to browse through their books and quickly identify a difficult word. After a minute, both the teams will stand in two lines, and they will be given two minutes to write the words, which they found, one by one. The team which will write more words in two minutes will win. (Trainer may have multiple rounds if needed.)</p>	
2:00PM to 4:00PM	Listen and draw  Practice story writing	Trainees will read their books for 30 minutes. Trainees will first think individually about the characters and background and how they look.  Trainees will be divided into pairs. The trainees will draw whatever is being described to them by their partners. Trainees will paste the drawings on the wall have a gallery walk.

4:00PM to 4:15PM	<b>Tea Break</b>	
4:15PM to 6:00PM	<p>MOOCs</p> <p>Recap and plan ahead</p>	<p>Trainer will ask trainees about the experience of the MOOC session on the previous day and will tell them to continue MOOC for 1 hour (After 1 hour, trainer needs to inform trainees that they need to complete this course before they come for the Advanced RWM Workshop.)</p> <p>Provide the trainees the action plan format (Appendix 1). Revise the concept of SMART &amp; assist / guide / help them prepare an action plan based on their learning from the workshop. Communicate that their action plans will be shared with the operations and the Audit. (45 minutes)</p> <p>Peer feedback on the action plan. (30 minutes)</p> <p>Ask the trainees to take pictures of their action plans and the self-awareness forms. Trainees who complete their action plans before time can help / assist their peers.</p> <p>The trainer needs to meet Operations and Audit as soon as possible to provide the action plans and share the report.</p>

## Appendix 1

Name of the Workshop and Date:

Name:

TM:

What did you learn in the workshop?

Three things you want to implement in your classroom:

My Action Plan:

